

**CONTRACTOR CERTIFICATION OF COMPLIANCE  
WITH EXECUTIVE DIRECTIVE #18**

On behalf of \_\_\_\_\_ (“Contractor”), I certify the following:

- 1) I have the authority to bind Contractor and to make certifications on its behalf.
- 2) I have reviewed Executive Directive Number 18 (issued August 5, 2021)<sup>1</sup> and DHRM’s Interim Guidance for Executive Directive # 18 (issued August 14, 2021).<sup>2</sup>
- 3) I certify that Contractor is compliant with the requirements of Executive Directive #18 and the above-referenced DHRM guidance for Contract Workers.
- 4) Accordingly, I certify that either:

Contractor has no workers covered by Executive Directive #18. All of Contractor’s employees providing services to the Rector and Visitors of the University of Virginia (“UVA”) perform all services for UVA remotely and have no in-person contact with other employees, the public, visitors, vendors, those in custodial care, or customers.

All of Contractor’s workers who are covered by Executive Directive #18 (i.e., work on-site or perform public-facing services on behalf of UVA) are (a) fully vaccinated against COVID-19<sup>3</sup> or (b) required to wear a mask, maintain social distancing, and adhere to all other UVA safety protocols while working on-site or engaged in-person with the public.

- 5) Contractor will ensure that its covered employees comply with UVA’s COVID-19 Health & Safety Requirements, available at <https://uvapolicy.virginia.edu/policy/SEC-045> (which may be updated from time to time).

\_\_\_\_\_  
TYPE NAME OF PERSON SIGNING

<sup>1</sup> <https://www.governor.virginia.gov/media/governorvirginiagov/executive-actions/ED-18-Ensuring-a-Safe-Work-Place.pdf>.

<sup>2</sup> <https://www.dhrm.virginia.gov/docs/default-source/covid-19/interim-guidance-on-ed-18-contract-workers-8-13-21-final.pdf>.

<sup>3</sup> Fully vaccinated means that the individual has received all doses of an FDA (Food & Drug Administration) or WHO (World Health Organization) approved vaccination series (including emergency use authorization) and at least two weeks have elapsed since the final dose.