

Amendment 002

**Agreement Between
The Rector and Visitors of the University of Virginia
And
Reston Limousine and Travel**

The Rector and Visitors of the University of Virginia (the “University”) and Reston Limousine and Travel (“Selected Firm”) are amending the Agreement, whereby Selected Firm contracted to provide Chauffeured Ground Transportation Services (the “Services”) to the University.



Agreement Amendment is:

Existing Attachment 3 is being replaced in its entirety by the following:

Attachment 3: Service Pricing - Reston Limousine						
For Charter Bus and Limousine & Town Car Services provide pricing matrix for each category						
Type of Vehicle	50 Passenger Coach	30-33 Minibus	13 Passenger Van Terra	SUV	Sedan	Staffing
Passenger capacity	50	30-33	13	5	2	See Sheet 2
Cost per Hour	\$ 175.50	\$ 148.50	\$ 96.00	\$ 102.00	\$ 85.00	
Cost per loaded mile	N/A	N/A	N/A	N/A	N/A	N/A
Cost per unloaded mile	N/A	N/A	N/A	N/A	N/A	N/A
Airport Curbside/Meetand Greet	\$5 Curbside - \$10 Meet and Greet					
Minimum hours required to be rented	4 + 1 hour Garage Time	3 + 1 hour Garage time	3 + 1 hour Garage Time	3	3	4

Max Daily charge	Actual	Actual	Actual	Actual	Actual	Actual
Overnight fees						
How is driver gratuity handled						
No charge for deadhead miles up to how many						
Above pricing is valid up to a Diesel price of \$ ___ per gallon. How is surcharge calculated						

GSA Per Diem Rates / Hotel Per Diem Rates

15 percent included in price

N/A

N/A

The Following Additional Charges apply to Hourly Service ONLY

- Overage Charges Vehicles: Coach Buses Only - Overage are billed at the applicable hourly rate rounded to the whole hour. All Vehicle Types Other Than Coach Buses - Billed at the applicable hourly rate rounded to the quarter hour.
- Overage Charges On-Site Staff: Overage are billed at the applicable hourly rate rounded to the nearest quarter hour.
- Parking: If applicable, parking fees are added to the final bill.

-The Following Additional Charges apply to Transfer Service ONLY (Transfer Service Not offered on GSA)

- Airport Pickups:
 - Meet and Greet - \$10.00 additional fee for all Sedan, SUV, and Vans, or
 - Curbside Drop-Off/Pick-Up for IAD and DCA \$5.00 access charge applies to Sedans and SUVs.
- Wait time charges for arrivals (from airport) are applied in 15-minute increments after a 30-minute grace period from the FAA recorded landing time or scheduled pick-up time (if later). Additional parking charges may apply.
- Wait time charges for pickups (non-airport) are applied in 15-minute increments after a 30-minute grace period from the contracted arrival/pickup time.
- Additional Stop Charge: \$35 all vehicles. Two or more stops, hourly rates apply. Stops must be in route to the final destination and cannot exceed 15 minutes.

Other Charges:

- Special Permit Fees: As required.
- Any unusual spill, soiling or damage to the vehicle caused by the passenger will result in a \$250 cleaning fee.
- For locations beyond our direct service area, out-of-area fees may apply.
- International wire fees are billable at \$25/wire and will be added to the final invoice or charged to the credit card.

How will Overage will be charged

How are cancellations fees handled

Vehicle Cancellation Policy:

- All cancellations received less than two (2) hours prior to contract start time are subject to a cancellation fee of 100% of the estimated trip total.
- All cancellations for bookings over \$300 received less than forty-eight hours (48) hours prior to contract start time, are subject to a cancellation fee of 50% of the estimated trip total.
- Trips may be cancelled or modified by contacting the 24x7x365 dispatch center at 703-478-0911. Email and/or voice mail cancellations or modifications cannot be guaranteed, unless Customer receives a cancellation confirmation within the timeframes defined above.

On-Site Staff Cancellation Policy:

- All cancellations received less than twenty-four (24) hours prior to contract start time are subject to a cancellation fee of 100% of the estimated trip total.

The following rates are one way transfers - Sedan and SUV pricing includes airport access fee

George Mason University						
For which VASCUPP school:	Vehicle Type:	50 Pax Coach	30-33 Minibus	13 Pax Van Terra	SUV	Sedan
Airport:	IAD - Dulles	\$ 702.00	\$ 445.50	\$ 288.00	\$ 153.00	\$ 127.50
Airport:	DCA - Reagan	\$ 702.00	\$ 445.50	\$ 288.00	\$ 153.00	\$ 127.50
Airport:	BWI	\$ 702.00	\$ 445.50	\$ 288.00	\$ 204.00	\$ 170.00

James Madison University						
For which VASCUPP school:	Vehicle Type:	50 Pax Coach	30-33 Minibus	13 Pax Van Terra	SUV	Sedan
Airport:	IAD - Dulles	\$ 1,053.00	\$ 891.00	\$ 576.00	\$ 515.00	\$ 425.00
Airport:	DCA - Reagan	\$ 1,228.50	\$ 965.25	\$ 624.00	\$ 561.00	\$ 467.50

Old Dominion University						
For which VASCUPP school:	Vehicle Type:	50 Pax Coach	30-33 Minibus	13 Pax Van Terra	SUV	Sedan
Airport:	IAD - Dulles	\$ 1,755.00	\$ 1,485.00	\$ 960.00	\$ 923.00	\$ 770.00
Airport:	DCA - Reagan	\$ 1,755.00	\$ 1,485.00	\$ 960.00	\$ 923.00	\$ 770.00

Longwood University						
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Vehicle Type:		50 Pax Coach	30-33 Minibus	13 Pax Van Terra	SUV	Sedan
Airport:	IAD - Dulles	\$ 1,579.50	\$ 1,336.50	\$ 864.00	\$ 821.00	\$ 685.00
Airport:	DCA - Reagan	\$ 1,579.50	\$ 1,336.50	\$ 864.00	\$ 821.00	\$ 685.00

Radford University						
Vehicle Type:		50 Pax Coach	30-33 Minibus	13 Pax Van Terra	SUV	Sedan
Airport:	IAD - Dulles	\$ 1,755.00	\$ 1,485.00	\$ 960.00	\$ 923.00	\$ 770.00
Airport:	DCA - Reagan	\$ 1,930.50	\$ 1,633.50	\$ 1,056.00	\$ 1,025.00	\$ 855.00

University of Virginia						
Vehicle Type:		50 Pax Coach	30-33 Minibus	13 Pax Van Terra	SUV	Sedan
Airport:	IAD - Dulles	\$ 1,228.50	\$ 965.25	\$ 624.00	\$ 566.00	\$ 472.50
Airport:	DCA - Reagan	\$ 1,228.50	\$ 1,039.50	\$ 672.00	\$ 617.00	\$ 515.00

Virginia Commonwealth University						
Vehicle Type:		50 Pax Coach	30-33 Minibus	13 Pax Van Terra	SUV	Sedan
Airport:	IAD - Dulles	\$ 1,228.50	\$ 965.25	\$ 624.00	\$ 566.00	\$ 472.50
Airport:	DCA - Reagan	\$ 1,053.00	\$ 891.00	\$ 576.00	\$ 515.00	\$ 425.00

University of Mary Washington						
Vehicle Type:		50 Pax Coach	30-33 Minibus	13 Pax Van Terra	SUV	Sedan
Airport:	IAD - Dulles	\$ 877.50	\$ 742.50	\$ 480.00	\$ 413.00	\$ 345.00
Airport:	DCA - Reagan	\$ 877.50	\$ 742.50	\$ 480.00	\$ 413.00	\$ 345.00

Virginia Military Institute						
Vehicle Type:		50 Pax Coach	30-33 Minibus	13 Pax Van Terra	SUV	Sedan
Airport:	IAD - Dulles	\$ 1,404.00	\$ 1,188.00	\$ 768.00	\$ 719.00	\$ 600.00
Airport:	DCA - Reagan	\$ 1,579.50	\$ 1,262.25	\$ 816.00	\$ 770.00	\$ 642.50

Virginia Tech						
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Vehicle Type:		50 Pax Coach	30-33 Minibus	13 Pax Van Terra	SUV	Sedan
Airport:	IAD - Dulles	\$ 1,930.50	\$ 1,559.25	\$ 1,008.00	\$ 969.00	\$ 807.50
Airport:	DCA - Reagan	\$ 1,930.50	\$ 1,559.25	\$ 1,008.00	\$ 969.00	\$ 807.50

For which VASCUPP school:						
William and Mary						
Vehicle Type:		50 Pax Coach	30-33 Minibus	13 Pax Van Terra	SUV	Sedan
Airport:	IAD - Dulles	\$ 1,579.50	\$ 1,262.25	\$ 816.00	\$ 770.00	\$ 642.50
Airport:	DCA - Reagan	\$ 1,579.50	\$ 1,262.25	\$ 816.00	\$ 770.00	\$ 642.50

Greeter / On-Site	4 hours = \$200.00	\$50.00
Event Coordinator/Dispatcher	6 hours = \$390.00	\$65.00
Event Manager	8 hours = \$600.00	\$75.00

All other terms and conditions of the Agreement will remain in effect.

For the Rector and Visitors
Of the University of Virginia

DocuSigned by:



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Alita Salley

Director, Strategic Sourcing

Date: 2/9/2022

Tracking#UVA1953150



For Reston Limousine and Travel
