

# Account Certification | Notifications

Notification will be sent in Workday for Account Certifications. They will come into your Notifications, the bell icon, on your Workday home page.



Notifications sent to:

Preparer
<ul style="list-style-type: none"><li>• Account Certification is created.</li><li>• Reminder within 5 days of the due date.</li></ul>

Approver
<ul style="list-style-type: none"><li>• Account Certification is ready for Approval.</li><li>• Reminder within 5 days of the due date.</li></ul>

Senior Finance Approver
<ul style="list-style-type: none"><li>• Account Certification is 30 days past due.</li></ul>

VP/Dean
<ul style="list-style-type: none"><li>• Account Certification is 60 days past due.</li></ul>