

August 23, 2017

University of Virginia
Procurement and Supplier Diversity Services
P.O. Box 400202
Charlottesville, Virginia 22904-4202
(434) 924-4212

ADDENDUM ONE (001) TO ALL FIRMS:

Reference: Request for Proposal [RFP #DM072817](#)

Commodity: Glass and/or Metal Services

Proposal Due: **September 6, 2017 3:00 pm**

Please reference the following for clarifications and changes to the [RFP #DM072817](#) for Glass and/or Metal Services issued on July 28, 2017:

Section A. General Information

On page 2, Proposal Due Date, change *sentence two* to read:
Firms will send **eight** hard copies of their proposal, each individually bound, to the address listed in the contact information box below.

Section B. Scope of Goods and Services

2. Emergency Services:
On page 5, Emergency Services, add the following:
Mobilization for on-site emergency service will be mutually agreed upon.

Clarifications:

1. Redacted proposals should be submitted as ***one additional original*** and ***one redacted version thumb drive per*** the information provided on page 13, **NOTE:** Virginia Freedom of Information Act.

2. Contact [ToShun Campbell](#) – Central Purchasing Contract Administrator for information on previous procurements.
3. Preproposal Attendees: **Separate document to be posted**

If you have any questions concerning this Addendum or the RFP, please contact me at (434) 982-5076. Thank you for your participation in this RFP Process. I look forward to receiving your proposal.

Sincerely,

Diane Morse
Buyer Specialist