



PROCUREMENT AND SUPPLIER DIVERSITY SERVICES

University of Virginia
Procurement and Supplier Diversity Services
P.O. Box 400202
Charlottesville, Virginia 22904-4202
(434)924-4212

January 19, 2017

ADDENDUM ONE TO ALL FIRMS:

Reference: Request for Proposal (RFP) #DM121516

Commodity: Custodial Services

Dated: December 15, 2016

Proposal Due: February 7, 2017

Greetings:

Please reference the following for clarifications and changes to the RFP #DM121516 issued on December 15, 2016 for Custodial Services:

Change 1:

RFP Attachment 6, Pricing Schedule Replace with Revised Attachment 6 Pricing Schedule:

[Revised Attachment 6 011817.xlsx](#)

Change 2:

RFP Attachment 5 Firm Information Provided as a PDF Fillable Form:

[Attachment 5](#)

Change 3:

Adding new document to the RFP: Attachment 7: Question and Answer Summary:

Attachment 7 Question and Answer Summary

1. The last Request for Proposal resulted in awards to two firms.
 - a. Turner's Cleaning Service
[Turner's Cleaning Agreement 011117.pdf](#)

[Turners Amendment 001 011117.pdf](#)

b. L T Services
[L.T. Services Agreement 011117.pdf](#)

2. The annual spend for last fiscal year July 1, 2015 to June 30, 2016 with Turners Cleaning Service was \$1,910,981.13.
3. Are the firms required to be GS-42 certified or just be able to provide Green Cleaning utilizing the same or comparable green cleaning products in accordance with Green Seal™ Environmental Leadership Standard?

Firms are not required to be GS-42 certified but must be able to provide green cleaning utilizing the same or comparable green cleaning products in accordance with Green Seal™ Environmental Leadership Standard.

4. Can the University provide the carpet/tile/hardwood square footage per building?

The University is unable to provide this information.

5. What holidays are observed by the University, and what is the Academic Calendar?

Links to Academic Holidays and Academic Calendar:

<http://www.hr.virginia.edu/calendars/university-holiday-schedule/>

<http://www.virginia.edu/registrar/calendar.html>

Custodial Services are provided on a 12 month basis as classes and events occur during the summer months. Classes may be held on University holidays. If this occurs, custodial services will be required.

6. Will firms be allowed 24/7 access to all buildings?

Yes, but there may be some exceptions.

7. Are the firms required to provide a bond?

The firms are not required to provide a bond.

8. Will firms be required to perform interior and/or exterior window cleaning services?

Cleaning interior windows up to 12 feet will be a part of regular services. Exterior window cleaning is excluded from the list of required services provided by the Selected Firm(s).

9. Who may firms contact regarding SWaM Certification and questions?

During the RFP process, for issues related to SWaM business and SWaM subcontracting opportunities, please contact Jack King, Supplier Diversity Business Operations Manager at 434-924-0688 or jek7s@virginia.edu

If you have any questions concerning this Addendum or the RFP, please contact me at dm5h@virginia.edu. Thank you for your participation in this RFP Process. I look forward to receiving your proposal.

Sincerely,

Diane Morse
Buyer

Please sign below, acknowledging receipt of this Addendum and return this document with your response to the RFP.

Signature

Name of Firm

Please Print Name of Person Signing Above

Date