

June 28, 2017
University of Virginia
Procurement Services
P.O. Box 400202
Charlottesville, Virginia 22904-4202
(434) 924-4212

ADDENDUM ONE TO ALL FIRMS:

Reference: Request for Proposal (RFP) #HH062317
Commodity: University Leased Aircraft Maintenance and Repair
Dated: June 23, 2017
Proposal Due: July 18, 2017

Greetings:

Please reference the following for clarifications and changes to the RFP #HH062317 issued on June 23, 2017 for University Leased Aircraft Maintenance and Repair:

Section A. General Information, Brief Description, should read:

The University of Virginia (the “University”) is seeking qualified firms to perform maintenance on the University owned Cessna Citation 560XLS+.

Section B. Scope of Goods and Services, Paragraph 2:

Change” for all the Aircraft manufacturer’s required maintenance phases” to “for all the Aircraft manufacturer’s required inspections/service.”

Section F. Other Information, Insurance, update to the following:

Insurance

Listed below is the insurance the Selected Firm must maintain under any Agreement resulting from this RFP. In no event should the Selected Firm construe these minimum required limits to be their limit of liability to the University. The Selected Firm will maintain insurance which meets or exceeds the requirements of the University with insurance companies that hold at least an A financial rating with A.M. Best Company. No Agreement will be executed by the University until the Selected

Firm satisfies the insurance requirements of the University. The Selected Firm may be required to provide the University with a valid Certificate of Insurance before providing any goods or services to the University. The University reserves the right to approve any insurance proposed by the Selected Firm.

Commercial General Liability:

The Selected Firm and any Subcontractor will provide a minimum combined single Limit of Liability for bodily injury and property damage of \$25,000,000 per occurrence, including Hangarkeepers Liability each aircraft limit of liability of \$8,800,000 and each loss limit of liability of \$25,000,000, with coverage for the following:

Premises/Operation Products/Completed Operations
 Contractual Independent Contractors
 Personal Injury Aviation maintenance & repair
 Additional Insured*

Automobile Insurance:

The Selected Firm and any Subcontractor will provide a minimum combined single Limit of Liability for bodily injury and property damage of \$1,000,000 per occurrence with the following coverages for vehicles operated by their employees.

Any Automobile

***Additional Insured:**

The University will be named as an Additional Insured, and the proper name is: "The Commonwealth of Virginia, and the Rector and Visitors of the University of Virginia, its officers, employees, and agents."

If you have any questions concerning this Addendum or the RFP, please contact me at (434) 982-5077. Thank you for your participation in this RFP Process. I look forward to receiving your proposal.

Sincerely,

Heather Hite
Buyer Specialist

Please sign below, acknowledging receipt of this Addendum and return this document with your response to the RFP.

Signature

Name of Firm

Please Print Name of Person Signing Above

Date