

**Attachment B: Service Pricing - 2024**

**\*Max Rates - Please inquire for individual quotes to get the best rate possible\***

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**For Charter Bus and Limousine & Town Car Services provide pricing matrix for each category**

EXAMPLE

Type of Vehicle	SEDAN	SUV	VAN	LIMO VAN	MINIBUS 1	MINIBUS 2	MOTORCOACH 1	MOTORCOACH 2	55 - Passenger
Passenger capacity	3	6	12	12	25	30	47	55	55
Cost per Hour	\$76.65	\$111.30	\$142.80	\$153.30	\$169.05	\$178.50	\$193.20	\$207.90	\$100
Cost per loaded mile	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$2.00
Cost per unloaded mile	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$5.00
Minimum hours required to be rented	3	3	5	5	6	6	8	8	6
Max Daily charge	\$1,226.40	\$1,780.80	\$2,284.80	\$2,452.80	\$2,704.80	\$2,856.00	\$3,091.20	\$3,326.40	\$1,200

**Pricing will be the higher of hourly or mileage charge, while not exceeding the Max Daily Charge**

<b>Overnight fees</b>	ROOM + \$50 PER NIGHT FOR FOOD	Room plus \$20 per night for food
<b>How is driver gratuity handled</b>	INCLUDED IN PRICING	Customer discretion
<b>No charge for deadhead miles up to how many miles</b>	N/A	150
<b>Above pricing is valid up to a Diesel price of \$___ per gallon. How is surcharge calculated</b>	NO SURCHARGE FOR DIESEL OR GASOLINE IF PRICE IS UNDER \$3.50. IF OVER, \$5.00 FEE PER DAY FOR EVERY .10 CENT OVERAGE	No surcharge if price is under \$3.50. If over, \$10 fee per day for every .10 cent overage
<b>How are cancellations fees handled</b>	No cancellation fees with 72 hours notice prior to the scheduled reservation pickup time in Charlottesville, VA, or 72 hours notice prior to the scheduled dispatch time for a pickup outside of Charlottesville, VA.	

**For Taxi vendors provide pricing structure for standard pick-up / drop-off request:**

#### EXAMPLE

<b>Start-up fee</b>		\$2.00
<b>Cost per mile</b>		\$2.40



Vehicle Type:		SEDAN	SUV	VAN					
Airport:	Charlottesville	\$248.85	\$359.10	\$449.40					
Airport:									
Airport:									
Airport:									
Airport:									

For which VASCUPP school:	Old Dominion University								
Vehicle Type:									
Airport:									
Airport:									
Airport:									
Airport:									
Airport:									

For which VASCUPP school:	Longwood University								
Vehicle Type:									
Airport:									
Airport:									
Airport:									
Airport:									
Airport:									

For which VASCUPP school:	Radford University								
Vehicle Type:									
Airport:									
Airport:									
Airport:									
Airport:									
Airport:									

For which VASCUPP school:	University of Virginia								
Vehicle Type:		SEDAN	SUV	VAN					
Airport:	Charlottesville	\$93.45	\$162.75	\$212.10					
Airport:	CHO-Private Jet	\$124.95	\$199.50	\$254.10					
Airport:	Richmond	\$248.85	\$359.10	\$449.40					
Airport:	Dulles	\$329.70	\$487.20	\$590.10					

<b>Airport:</b>	Reagan	\$404.25	\$572.25	\$740.25					
<b>Airport:</b>	Lynchburg	\$260.40	\$369.60	\$478.80					
<b>Airport:</b>	Shenandoah	\$211.05	\$299.25	\$387.45					
<b>Airport:</b>	Union Station	\$422.10	\$597.45	\$770.70					

[illegible][illegible][illegible][illegible]

[illegible]

## **Ambassador Limousine Cancellation Policy**

### **Vehicle Type: Sedan**

Reservations for Executive Sedans with pickup locations in Charlottesville, VA will have a cancellation policy of 2 hours prior to the pickup time. If cancelled more than 2 hours prior to the pickup time, there will be no charges for the service. If cancelled within 2 hours of the pickup time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled pickup time in Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

Reservations for Executive Sedans with pickup locations outside of Charlottesville, VA will have a cancellation policy of 2 hours prior to the vehicle needing to depart from Charlottesville to arrive at the pickup location at the scheduled time. If cancelled more than 2 hours prior to the departure time, there will be no charges for the service. If cancelled within 2 hours of the departure time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled departure time from Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

### **Vehicle Type: SUV**

Reservations for SUVs with pickup locations in Charlottesville, VA will have a cancellation policy of 2 hours prior to the pickup time. If cancelled more than 2 hours prior to the pickup time, there will be no charges for the service. If cancelled within 2 hours of the pickup time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled pickup time in Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

Reservations for SUVs with pickup locations outside of Charlottesville, VA will have a cancellation policy of 2 hours prior to the vehicle needing to depart from Charlottesville to arrive at the pickup location at the scheduled time. If cancelled more than 2 hours prior to the departure time, there will be no charges for the service. If cancelled within 2 hours of the departure time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled departure time from Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

### **Vehicle Type: 12 Passenger Executive Van**

Reservations for 12 Passenger Executive Vans with pickup locations in Charlottesville, VA will have a cancellation policy of 48 hours prior to the pickup time. If cancelled more than 48 hours prior to the pickup time, there will be no charges for the service. If cancelled within 48 hours of the pickup time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled pickup time in Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

Reservations for 12 Passenger Executive Vans with pickup locations outside of Charlottesville, VA will have a cancellation policy of 48 hours prior to the vehicle needing to depart from Charlottesville to arrive at the pickup location at the scheduled time. If cancelled more than 48 hours prior to the departure time, there will be no charges for the service. If cancelled within 48 hours of the departure time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled departure time from Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

**Vehicle Type: 12 Passenger Transit Limousine**

Reservations for 12 Passenger Transit Limousines with pickup locations in Charlottesville, VA will have a cancellation policy of 48 hours prior to the pickup time. If cancelled more than 48 hours prior to the pickup time, there will be no charges for the service. If cancelled within 48 hours of the pickup time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled pickup time in Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

Reservations for 12 Passenger Transit Limousines with pickup locations outside of Charlottesville, VA will have a cancellation policy of 48 hours prior to the vehicle needing to depart from Charlottesville to arrive at the pickup location at the scheduled time. If cancelled more than 48 hours prior to the departure time, there will be no charges for the service. If cancelled within 48 hours of the departure time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled departure time from Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

**Vehicle Type: 25 Passenger Minibus**

Reservations for 25 Passenger Minibuses with pickup locations in Charlottesville, VA will have a cancellation policy of 48 hours prior to the pickup time. If cancelled more than 48 hours prior to the pickup time, there will be no charges for the service. If cancelled within 48 hours of the pickup time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled pickup time in Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

Reservations for 25 Passenger Minibuses with pickup locations outside of Charlottesville, VA will have a cancellation policy of 48 hours prior to the vehicle needing to depart from Charlottesville to arrive at the pickup location at the scheduled time. If cancelled more than 48 hours prior to the departure time, there will be no charges for the service. If cancelled within 48 hours of the departure time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled departure time from Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

**Vehicle Type: 30 Passenger Minibus**

Reservations for 30 Passenger Minibuses with pickup locations in Charlottesville, VA will have a cancellation policy of 48 hours prior to the pickup time. If cancelled more than 48 hours prior to the pickup time, there will be no charges for the service. If cancelled within 48 hours of the pickup time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled pickup time in Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

Reservations for 30 Passenger Minibuses with pickup locations outside of Charlottesville, VA will have a cancellation policy of 48 hours prior to the vehicle needing to depart from Charlottesville to arrive at the pickup location at the scheduled time. If cancelled more than 48 hours prior to the departure time, there will be no charges for the service. If cancelled within 48 hours of the departure time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled departure time from Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.



**Vehicle Type: 47 Passenger Motorcoach**

Reservations for 47 Passenger Motorcoaches with pickup locations in Charlottesville, VA will have a cancellation policy of 48 hours prior to the pickup time. If cancelled more than 48 hours prior to the pickup time, there will be no charges for the service. If cancelled within 48 hours of the pickup time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled pickup time in Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

Reservations for 47 Passenger Motorcoaches with pickup locations outside of Charlottesville, VA will have a cancellation policy of 48 hours prior to the vehicle needing to depart from Charlottesville to arrive at the pickup location at the scheduled time. If cancelled more than 48 hours prior to the departure time, there will be no charges for the service. If cancelled within 48 hours of the departure time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled departure time from Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

**Vehicle Type: 55 Passenger Motorcoach**

Reservations for 55 Passenger Motorcoaches with pickup locations in Charlottesville, VA will have a cancellation policy of 48 hours prior to the pickup time. If cancelled more than 48 hours prior to the pickup time, there will be no charges for the service. If cancelled within 48 hours of the pickup time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled pickup time in Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.

Reservations for 55 Passenger Motorcoaches with pickup locations outside of Charlottesville, VA will have a cancellation policy of 48 hours prior to the vehicle needing to depart from Charlottesville to arrive at the pickup location at the scheduled time. If cancelled more than 48 hours prior to the departure time, there will be no charges for the service. If cancelled within 48 hours of the departure time, late cancellation charges will apply according to the Late Cancellation Fee Schedule below. Reservations cancelled after the scheduled departure time from Charlottesville will be considered No-Show Cancellations and will be charged according to the No-Show Cancellation Fee Schedule below.



## **LATE CANCELLATION FEE SCHEDULE – POINT-TO-POINT TRANSPORTATION**

<b>VEHICLE TYPE: SEDAN</b>								
Airport/Train Station	Charlottesville (CHO/CVS)	Charlottesville Private Aviation	Shenandoah (SHD)	Lynchburg (LYH)	Richmond (RIC)	Washington Dulles (IAD)	Reagan National (DCA)	Washington Union Station (WAS)
Lead time needed to avoid Late Cancellation Fee for Charlottesville pickup	2.0 Hours	2.0 Hours	2.0 Hours	2.0 Hours	2.0 Hours	2.0 Hours	2.0 Hours	2.0 Hours
Lead time needed to avoid Late Cancellation Fee for pickup location outside of local area	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville
Lead time needed to avoid Late Cancellation Fee for pickup at Airport/Train Station	2.0 Hours	2.0 Hours	3.0 Hours	3.5 Hours	3.5 Hours	4.5 Hours	5.0 Hours	5.0 Hours
Late Cancellation Fee – Point-to-point Airport/Train Station	UVA - \$80.10 JMU - \$213.30	UVA - \$107.10	UVA - \$180.90	UVA - \$223.20	UVA - \$213.30	UVA - \$282.60	UVA - \$346.50	UVA - \$361.80

**\*\*Late Cancellation Fee – Final Late Cancellation Fees may be less and are at the discretion of Ambassador Limousine. Assessed on a case-by-case basis.**

## **LATE CANCELLATION FEE SCHEDULE – POINT-TO-POINT TRANSPORTATION**

<b>VEHICLE TYPE: SUV</b>								
Airport/Train Station	Charlottesville (CHO/ CVS)	Charlottesville Private Aviation	Shenandoah (SHD)	Lynchburg (LYH)	Richmond (RIC)	Washington Dulles (IAD)	Reagan National (DCA)	Washington Union Station (WAS)
Lead time needed to avoid Late Cancellation Fee for Charlottesville pickup	2.0 Hours	2.0 Hours	2.0 Hours	2.0 Hours	2.0 Hours	2.0 Hours	2.0 Hours	2.0 Hours
Lead time needed to avoid Late Cancellation Fee for pickup location outside of local area	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville	2.0 Hours + Google Drive Time from Charlottesville
Lead time needed to avoid Late Cancellation Fee for pickup at Airport/Train Station	2.0 Hours	2.0 Hours	3.0 Hours	3.5 Hours	3.5 Hours	4.5 Hours	5.0 Hours	5.0 Hours
Late Cancellation Fee – Point-to-point Airport/Train Station	UVA - \$139.50 JMU - \$307.80	UVA - \$171.00	UVA - \$256.50	UVA - \$316.80	UVA - \$307.80	UVA - \$417.60	UVA - \$490.50	UVA - \$512.10

**\*\*Late Cancellation Fee – Final Late Cancellation Fees may be less and are at the discretion of Ambassador Limousine. Assessed on a case-by-case basis.**

## **LATE CANCELLATION FEE SCHEDULE – POINT-TO-POINT TRANSPORTATION**

<b>VEHICLE TYPE: 12 PASSENGER EXECUTIVE VAN</b>								
Airport/Train Station	Charlottesville (CHO/CVS)	Charlottesville Private Aviation	Shenandoah (SHD)	Lynchburg (LYH)	Richmond (RIC)	Washington Dulles (IAD)	Reagan National (DCA)	Washington Union Station (WAS)
Lead time needed to avoid Late Cancellation Fee for Charlottesville pickup	48.0 Hours	48.0 Hours	48.0 Hours	48.0 Hours	48.0 Hours	48.0 Hours	48.0 Hours	48.0 Hours
Lead time needed to avoid Late Cancellation Fee for pickup location outside of local area	48.0 Hours + Google Drive Time from Charlottesville	48.0 Hours + Google Drive Time from Charlottesville	48.0 Hours + Google Drive Time from Charlottesville	48.0 Hours + Google Drive Time from Charlottesville	48.0 Hours + Google Drive Time from Charlottesville	48.0 Hours + Google Drive Time from Charlottesville	48.0 Hours + Google Drive Time from Charlottesville	48.0 Hours + Google Drive Time from Charlottesville
Lead time needed to avoid Late Cancellation Fee for pickup at Airport/Train Station	48.0 Hours	48.0 Hours	49.00 Hours	49.5 Hours	49.5 Hours	50.50 Hours	51.0 Hours	51.0 Hours
Late Cancellation Fee – Point-to-point Airport/Train Station	UVA - \$181.80 JMU - \$385.20	UVA - \$181.80	UVA - \$332.10	UVA - \$410.40	UVA - \$385.20	UVA - \$505.80	UVA - \$634.50	UVA - \$660.60

**\*\*Late Cancellation Fee – Final Late Cancellation Fees may be less and are at the discretion of Ambassador Limousine. Assessed on a case-by-case basis.**

### **LATE CANCELLATION FEE SCHEDULE – HOURLY SERVICES**

All reservations that do not qualify as point-to-point transportation are considered as Hourly Services. Late cancellation of Hourly Service reservations will be charged according to the following Hourly Service Late Cancellation Fee Schedule:

Vehicle Type	Lead time needed to avoid Late Cancellation Fee for Charlottesville pickup	Lead time needed to avoid Late Cancellation Fee for pickup location outside of local area	Late Cancellation Fee
Sedan	2.0 Hours	2.0 Hours + Google Drive Time from Charlottesville	\$197.10
SUV	2.0 Hours	2.0 Hours + Google Drive Time from Charlottesville	\$286.20
12 Passenger Executive Van	48.0 Hours	48.0 Hours + Google Drive Time from Charlottesville	\$612.00
12 Passenger Transit Limousine	48.0 Hours	48.0 Hours + Google Drive Time from Charlottesville	\$657.00
25 Passenger Minibus	48.0 Hours	48.0 Hours + Google Drive Time from Charlottesville	\$869.40
30 Passenger Minibus	48.0 Hours	48.0 Hours + Google Drive Time from Charlottesville	\$918.00
47 Passenger Motorcoach	48.0 Hours	48.0 Hours + Google Drive Time from Charlottesville	\$1,324.80
55 Passenger Motorcoach	48.0 Hours	48.0 Hours + Google Drive Time from Charlottesville	\$1,425.60

**\*\*Late Cancellation Fee – Final Late Cancellation Fees may be less and are at the discretion of Ambassador Limousine. Assessed on a case-by-case basis.**

## **NO-SHOW CANCELLATION FEES**

All reservations that are cancelled after the service has started are considered No-Show Cancellations. A reservation is considered to have started when it meets any of the following criteria:

- A reservation is cancelled after the scheduled pickup time for any locations in Charlottesville.
- A reservation is cancelled after a vehicle has departed for any pickup location outside of the Charlottesville area. This time is determined using Google maps for the appropriate drive time required to be at the pickup location for the scheduled pickup time.
- A reservation is made with Ambassador Limousine and confirmed with the arranger but is not used as scheduled.

The charge for a No-Show Cancellation will be equal to the full rate estimated at the time of booking including all fees and discounts.

**\*\*No-Show Cancellation Fee – Final No-Show Cancellation Fee may be less and are at the discretion of Ambassador Limousine. Assessed on a case-by-case basis.**