

## Executive Summary of the Contract

### Little Mod Hotel



#### Hotel Amenities and Services

- **Parking**
  - Parking available for a fee at the 14<sup>th</sup> Street Garage
- **Breakfast/Dining**
  - Mod Pod Food Truck- food available for purchase with outdoor seating area
- **WiFi**
  - Complimentary WiFi in all guest rooms and public areas
- **Fitness**
  - N/A
- **Laundry**
  - N/A
- **Pets**
  - Pet-friendly rooms available
- **Transportation**
  - N/A
- **Other Amenities**
  - Opened Fall 2023
  - Long-term rentals

#### Lodging Rates

Local Lodging	Nightly Rate
University Business: Employees, Students, Guests	Discount <u>20% off BAR</u>
Friends & Family	Discount <u>10% off BAR</u>
Visiting Athletic Teams	Discount <u>10% off BAR</u>
Group Lodging	Discount <u>20% off BAR</u>

\*BAR- Best Available Rate

## Cancellation and Blackout Dates

- **Cancellation**
  - Accept cancellations for room reservations up until 4 pm on day of arrival for no charge, for all reservations involving less than 10 rooms. If reservations are not canceled by 4:00 pm a “no show” charge may be applied for the first night’s room and tax.
- **Blackout Dates**
  - UVA Graduation weekend (Thursday-Monday)
  - UVA Parents Weekend
  - Select other weekends

## Group Lodging

- **Minimum Group Size**
  - The minimum number of rooms associated with a reservation before attrition or cancellation fees may apply is ten (10) rooms.
- **Order Confirmation Document (OCD)**
  - All University-booked groups should utilize the University-approved Order Confirmation Document to confirm group bookings/events.
- **Courtesy Blocks**
  - A courtesy block is defined as group lodging (10 or more rooms) held on behalf of the University with guests’ intent to complete reservations independently and with their own payment.
  - The OCD will be utilized for Courtesy Blocks.
  - Firm may communicate the courtesy block cancellation date, but by definition, courtesy blocks do not have attrition/cancellation penalties.
  - The Firm agrees to communicate with the University Department holding the courtesy block as the cancellation deadline approaches. The Firm will communicate at least five (5) days prior to the first cancellation deadline to confirm that any unfilled rooms will be cancelled with no penalty.

## Attrition and Cancellation

Sales tax is not applicable on cancellation/attrition fees. Cancellations and reductions should be requested in writing.

1. **Group lodging attrition fees are as follows and are based on cumulative attrition (total room pickup for the room block):**

Days before Check-in	Allowable % Attrition	% Charge beyond the Allowable Amount
Time of reservation – 60 days	100%	0%
59 – 15 days	25%	100%
14 – 0 days	0%	100% MB

- 2. Cancellation fees for group lodging are as follows and are based on cumulative attrition (total room pickup for the room block). Cancellation calculations are made after allowable attrition allowances have been applied:**

Days before Check-In	% Charged for Cancellation of Group Reservation
Time of Reservation - 60 days	No charge
59-15 days	75%
14-0 days	100%