

Paymode-X

Vendor Enrollment Screens

Paymode-X

Powered by
 Bottomline

Virtual Card Enrollment Process

Join Now

To begin supporting your company's conversion to electronic payment, enter your email address below

Email

new_email_for_demo@paymode.com ✓

Did You Know ?

Paymode-X is the largest and fastest-growing electronic settlement network, with over 360,000 network members and \$182 billion in payments processed last year.

Continue

Create Membership

Email

new_email_for_demo@paymode.com

Create Password

..... ✓ ⓘ

Re-Enter Password

..... ✓

Enrollment Code

G-GM9782T7P ✓ [I have a code](#) ⓘ

Create a security question & answer

For your protection, whenever you call Paymode-X Member Services, we ask you this security question to verify your identity.

Select a Question

What is the name of the street you grew up on? ▼

Question

What is the name of the street you grew up on? ✓

Answer

1 ✓

Next

①
About You②
Company Information③
Bank Information④
Review & Submit

About You

First Name

John



Last Name

Test



Title (optional)

Owner



Phone 1

US 1

(603) 555-5555



Extension

Office



The number used here must be capable of receiving phone calls and/or text messages containing one time passwords for security and authentication purposes

Phone 2 (optional)

US 1

Mobile



Did You Know ?

You don't have to login to Paymode-X in order to leverage member benefits such as remittance information on incoming payments.

Paymode-X provides rich email remittance advice the day before the payment hits your account.

[Save and Continue](#)

Company Information

Company Name
Test Co. ✓

Company DBA Name (optional)
✓ ⓘ

Country of Company
United States of America ▼

Company Address
325 Corporate Drive ✓

Company Address Line 2
✓

City
Portsmouth ✓

State/Province Zip/Postal Code
New Hampshire ▼ 03801 ✓

Company Phone Number
US 1 ▼ (603) 555-5555 ✓

Customer / Payer Promoting Paymode-X
Test Inc. ✓

Total Employees (including owner)
15 ✓ ⓘ

Corporate Tax ID
***** ⓘ

Remittance Address

Address 1

☒ Same as Company Address Above
[+ Add another address](#)

[Back](#)[Save and Continue](#)

1

About You

2

About Your Company

3

Card Payment Option

Payment Option

Paymode-X Account ID

Receiver ID

COMPANYNAME

RECEIVABLES



Card Payments

Accept card payments from the following customers via Paymode-X.

☒ Payer ABC ☒ Payer XYZ ☒ Payer QRW

Agree to the Paymode-X network terms of use

Welcome to Paymode-X! This document describes the rights and obligations you have as an organization receiving payments through Bottomline's business to business settlement network.

1. Your Relationship with Bottomline.

- Your organization's use of Bottomline's Paymode-X® proprietary software, available at <https://secure.paymode.com/paymode/login.jsp> ("Paymode-X") is subject to your agreement to be bound by the terms and conditions set forth herein (the "Terms of Use").
- By accepting this Terms of Use you are: i) entering into a legally binding agreement, consisting of the Terms of Use, between your organization and Bottomline Technologies (de), Inc. ("Bottomline"); and ii) acknowledging that you have authority to do so. The terms "you" and "your" as used in these Terms of Use shall mean your organization.

2. Use of Paymode-X.

- By accepting the Terms of Use and enrolling in the Paymode-X network, you shall have a nonexclusive, nontransferable, revocable license to access and use Paymode-X for your internal business purposes. Paymode-X and all intellectual property rights embodied therein remain the exclusive property of any

☐ Accept Terms of Use [Download Terms of Use](#)

Back

Submit

Card enrollment has been submitted for review

✉ You will receive an email with your confirmation information

📄 Once your account has been validated you will receive notification that your account is active

Premium ACH Enrollment



In addition to your card enrollment, by completing the form below you can enroll in the Paymode-X Premium Network that will give you premium benefits and enable you to receive ACH payments from new payers that join Paymode-X.

[Add Bank Account Using Online Banking](#) ⓘ

OR Add Manually

Country of Bank

United States ▼

Transit Routing Number

ⓘ

Bank Account Number

🔒

Re-Enter Bank Account Number

Bank Account Description (optional)

Currency

USD--US Dollar ▼

Network Fee Billing Option

Network Fee: 1.5% ⓘ

*Only applied when you receive ACH payments through Paymode-X.

☐ Direct Debit (recommended) ⓘ

☐ Deduct from Payment ⓘ

[Accept](#)

[Not at this time](#)

Premium Benefits

📄 Remittance detail in the body of an email
Get at-a-glance remittance detail without logging in

📄 Rich remittance detail delivered in a format of your choice, including CTX or a custom AR file
Speed cash application and ensure accuracy

📄 Unlimited invoice delivery capability
Electronically deliver invoices, track whether they have been delivered to/ actioned by customers and prioritize follow up on those that haven't

[Learn more about ACH acceptance](#)

For more information, contact the Paymode-X Vendor Advocate Team at 800-331-0974.

Review & Submit

1 About You [Edit](#)

First Name
Test

Last Name
Test

Title
Test

Phone 1
US 1 (603) 555-5555 Office

Phone 2
--

2 Company Information [Edit](#)

Company's Legal Name
Test

Company's DBA Name

Country of Company
United States of America

Company Address
325 Corporate Drive

City
Portsmouth

State Zip Code
New Hampshire 03801

Company's Phone Number
US 1 (603) 555-5555

Customer / Payer Promoting Paymode-X
Greystar

Corporate Tax ID
*****6789

Remittance addresses

Address 1
Same as company address

3 Bank Information [Edit](#)

Country of Bank
United States of America

Transit Routing Number
011401533

Your Bank
CITIZENS BANK NA

Bank Account Number
111122233330000

Bank Account Description
Plaid Checking

Currency
USD

Paymode-X Account ID

Receiver ID
Test - Receivables4

Network fee billing option

Network Fee: 1.5%

Billing
Direct Debit

Same as bank account above

Agree to the Paymode-X Network Terms of Use

Paymode-X® Terms of Use

Version 8.0
12/7/2019
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☒ Accept Terms of Use [Download Terms of Use](#)

[Back](#)[Submit](#)

Information verification

Thank you for enrolling. Now help secure your membership!

To help streamline your activation, please verify the information you have provided.
Once your account has been validated, you will receive an email notification of your account's active status.

1 Verify Phone Numbers

A ***-***-5555

Validation of phone numbers secures your account against unauthorized activity.

Failure to validate a phone number may delay eligibility for payments.

- ☐ Receive a text message
- ☐ Receive a voice call

Verify

2 Verify Bank Information

Your membership may not become eligible for payment without a bank document to help secure your account

Example documents:

- Bank Statement with full account number visible
- Voided Check - starter check does not qualify
- Bank Letter with banker name and phone number

Verify

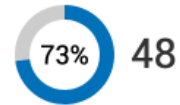
3 Verify Email Address

Proceed to the confirmation email you received to finish verification or resend using the Resend Verification Email button. Verifying your email will help secure your account and allows us to notify you in a timely manner.

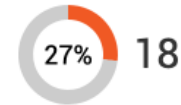
Resend Verification Email

Verify Later

Pending Payer Relationships



EXISTING PAYER RELATIONSHIPS



PENDING PAYER RELATIONSHIPS

CARD ACCEPTANCE

Accept the following to receive card payments from these Payers.

	Power Delivery, Inc
	Gold Medal LLC
	A Teichert & Son
	Gold Medal LLC

Accept all standard relationships

[Learn more about card acceptance](#)

PREMIUM ACH ACCEPTANCE



Accept the following to take advantage of premium benefits and receive ACH payments from these Payers.

	Simple Sanitizers, LLC STANDARD
	Manufacturing Company, Inc EXCEPTION Accept

Accept all standard relationships

[Learn more about ACH acceptance](#)



LARGEST AND FASTEST GROWING PAYMENT SETTLEMENT NETWORK

Dear Lisa_CardOnly,

You have a new or updated card relationship with Daikin Applied Americas Inc. in Paymode-X. This relationship allows you to receive faster, convenient, card payments from Daikin Applied Americas Inc. in addition to many other valuable benefits, such as:

- Rich remittance detail via email or in a format ready for uploading directly into your finance system
- Online *Address Book* for easy access to contact information for your customers paying you through Paymode-X
- Access to audited payment detail 24 x 7 to facilitate cash application

[VIEW YOUR NEW EXPERIENCE NOW](#)

Thank you for joining the Paymode-X network. Please feel free to contact our Member Services team to help you maximize your benefits.

Sincerely,
Paymode-X Member Services
877-443-6944, M-F 8AM-8PM ET

[Paymode-X Policies](#)

Paymode-X

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 Bottomline

Premium ACH Enrollment Process

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Create Password

..... ✓ ⓘ

Re-Enter Password

..... ✓

Enrollment Code

G-GM9782T7P ✓ [I have a code](#) ⓘ

Create a security question & answer

For your protection, whenever you call Paymode-X Member Services, we ask you this security question to verify your identity.

Select a Question

What is the name of the street you grew up on? ▼

Question

What is the name of the street you grew up on? ✓

Answer

1 ✓

Next

Company Information

Company Name
Test Co. ✓

Company DBA Name (optional)
✓ ⓘ

Country of Company
United States of America ▼

Company Address
325 Corporate Drive ✓

Company Address Line 2
✓

City
Portsmouth ✓

State/Province Zip/Postal Code
New Hampshire ▼ 03801 ✓

Company Phone Number
US 1 ▼ (603) 555-5555 ✓

Customer / Payer Promoting Paymode-X
Test Inc. ✓

Total Employees (including owner)
15 ✓ ⓘ

Corporate Tax ID
***** ⓘ

Remittance Address

Address 1

☒ Same as Company Address Above
[+ Add another address](#)

[Back](#)[Save and Continue](#)

Add Your Bank Account

Add Using Online Banking

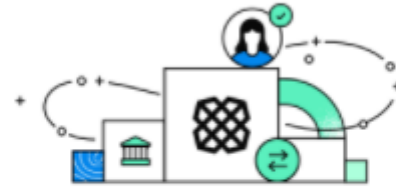
Save the paper. Attempt to verify your account faster by connecting your online bank account.

[Add Bank Account Online](#)

Add Using Form

You will need to provide bank documentation to validate this account.

[Add Bank Account Manually](#)[Back](#)



Paymode-X uses Plaid to link your account

- ✓ Secure




Encryption helps protect your personal financial data


- ✓ Private

Your credentials will never be made accessible to Paymode-X

By selecting "Get started" you agree to the [Plaid End User Privacy Policy](#).


Get started






Bank of America
www.bankofamerica.com


Enter your credentials


Online ID

Password

Submit

Reset password





Bank of America
www.bankofamerica.com

Select account

☐

Plaid Checking

.....0000

\$100.00

☐

Plaid Saving

.....1111

\$200.00

Continue

PaymodeX

[Logout](#) [Ask for Help](#)

1

2

3

4

About YouCompany InformationBank InformationReview & Submit

Bank Information

Receiving Bank

Country of Bank

United States of America

[Change Bank Account](#)

Transit Routing Number

011401533

Your Bank

CITIZENS BANK NA

Bank Account Number

111122233330000

Bank Account Description

Plaid Checking

Currency

USD

Network fee billing option

Network Fee: 1.5% ⓘ

☒ Direct Debit (recommended) ⓘ

☒ Same as Bank Account Above

A test debit for \$0.10 will be deducted 10 days after your account is authenticated and credited to your first Network Fee. If this account has a debit block, you must contact your bank to approve Paymode-X debits.
Company ID:1020433294
Company Name:Paymode-X

☐ Deduct from Payment ⓘ

Paymode-X Account ID

Receiver ID

Test

Receivables ⓘ

Back

Save and Continue

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PaymodeX

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 Bottomline
Technologies

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Review & Submit

1 About You [Edit](#)

First Name
Test

Last Name
Test

Title
Test

Phone 1
US 1 (603) 555-5555 Office

Phone 2
--

2 Company Information [Edit](#)

Company's Legal Name
Test

Company's DBA Name

Country of Company
United States of America

Company Address
325 Corporate Drive

City
Portsmouth

State Zip Code
New Hampshire 03801

Company's Phone Number
US 1 (603) 555-5555

Customer / Payer Promoting Paymode-X
Greystar

Corporate Tax ID
*****6789

Remittance addresses

Address 1
Same as company address

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Country of Bank
United States of America

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Your Bank
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Bank Account Description
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Currency
USD

Paymode-X Account ID

Receiver ID
Test - Receivables4

Network fee billing option

Network Fee: 1.5%

Billing
Direct Debit

Same as bank account above

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Paymode-X® Terms of Use

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[Back](#)[Submit](#)

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1 Verify Phone Numbers

A ***-***-5555

Validation of phone numbers secures your account against unauthorized activity.

Failure to validate a phone number may delay eligibility for payments.

- ☐ Receive a text message
- ☐ Receive a voice call

Verify

2 Verify Bank Information

Your membership may not become eligible for payment without a bank document to help secure your account

Example documents:

- Bank Statement with full account number visible
- Voided Check - starter check does not qualify
- Bank Letter with banker name and phone number

Verify

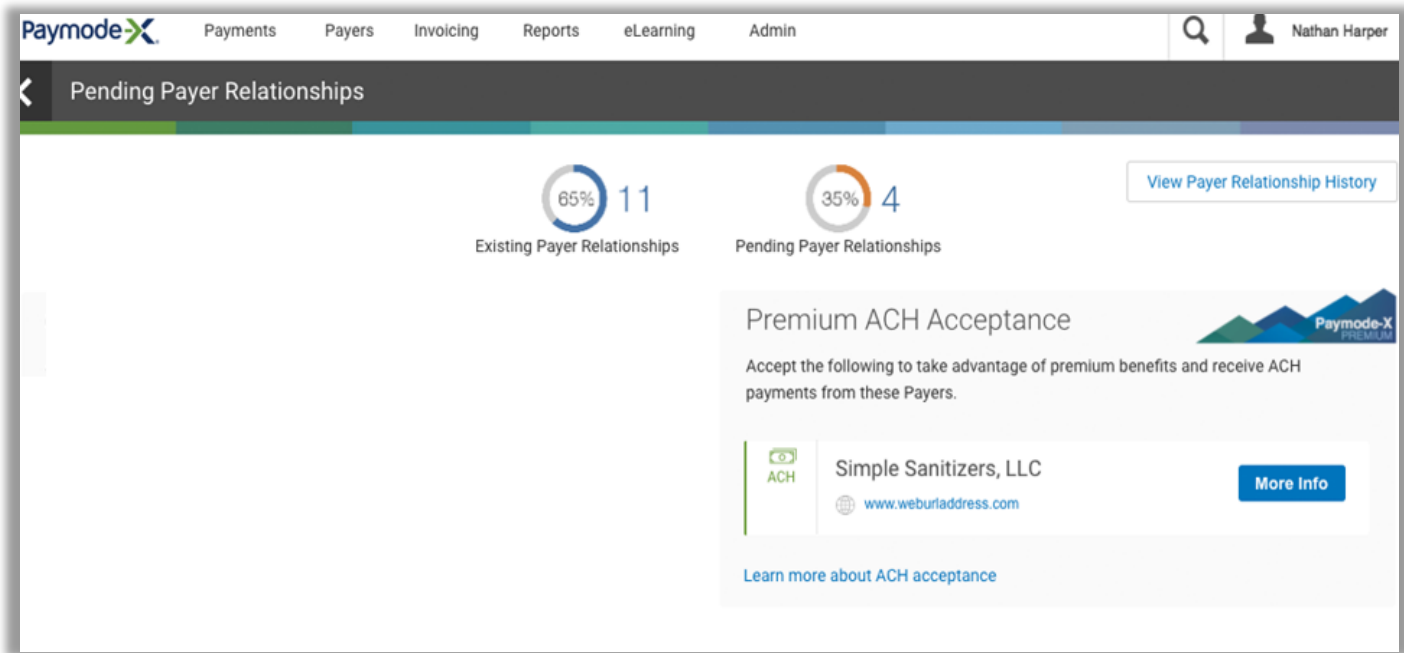
3 Verify Email Address

Proceed to the confirmation email you received to finish verification or resend using the Resend Verification Email button. Verifying your email will help secure your account and allows us to notify you in a timely manner.

Resend Verification Email

Verify Later

Existing Members Upgrading



Premium ACH Acceptance

By enrolling your company will be able to receive electronic payments and premium benefits. You will receive an email notification of each Payer that will begin paying you through Paymode-X.

Network Fee Billing Option

Network Fee: 1.5%
*Only applied when you receive ACH payments through Paymode-X

☐ Direct Debit
☐ Deduct from payment

[Accept](#) [Not at this time](#)

Premium Benefits

Remittance detail in the body of an email
Get at-a-glance remittance detail without logging in

Rich remittance detail delivered in a format of your choice, including CTX or a custom AR file
Speed cash application and ensure accuracy

Unlimited invoice delivery capability
Electronically deliver invoices, track whether they have been delivered to/ actioned by customers and prioritize follow up on those that haven't

[Learn more about acceptance](#)

For more information, contact the Paymode-X Vendor Advocate Team at 800-331-0974.

From: MemberServices@paymode-x.com [mailto:MemberServices@paymode-x.com]
Sent: Sunday, July 21, 2019 10:21 PM
To: Enrolling User
Subject: New Paymode-X Payer



Dear Vendor Company],

In addition to receiving faster, convenient, electronic payments from your Payer, your network use fee of 1.50% provides you with many other valuable benefits such as:

- *Payment Tracker* to obtain a snapshot of upcoming payments and where they sit in the processing cycle
- *Request Payment Status* to obtain payments status detail not yet submitted to Paymode-X
- Rich remittance detail via email or in a format ready for uploading directly into your finance system
- Online *Address Book* for easy access to contact information for your customers paying you through Paymode-X
- Upload critical documents, such as W-9's and insurance documents, to share with your Payers through Paymode-X
- Access to audited payment detail 24 x 7 to facilitate cash application

[VIEW YOUR NEW EXPERIENCE NOW](#)

Thank you for joining the Paymode-X network. Please feel free to contact our Member Services team to help you maximize your benefits.

Sincerely,
Paymode-X Member Services
877-443-8944, M-F 8AM-8PM ET



Paymode-X

Powered by
Bottomline
Technologies

Who to contact for assistance

Paymode-X Enrollment Team & Paymode-X Member Services



Paymode-X Enrollment Team – This team can assist with any questions about the enrollment process, setting up your membership, and how to process virtual card payments with Paymode-X. They can be reached at: 800-331-0974 or enrollment@paymode-x.com

Member Services – Available Monday – Friday 8a-8p EST, this team can answer any questions post-enrollment about your membership details, how to process payments, and pull reports. They can be reached at: 877-443-6944 or memberservices@paymode-x.com

What to do if you aren't receiving the payment notification email

Paymode-X Payment notifications – All Paymode-X Payment notifications and reminders are sent from memberservices@paymode-x.com. If you find that you aren't receiving these notifications, you can first check your spam/junk folders and filters to ensure you allow memberservices@paymode-x.com as a trusted email.

Contact Member Services – If you're still having trouble receiving or accessing your payment notification emails, you can always contact Member Services. Available Monday – Friday 8a-8p EST, this team can walk you through the process of accepting emails from Paymode-X. They can be reached at: 877-443-6944 or memberservices@paymode-x.com.

Notification Recommendation – Paymode-X allows you to have multiple users receive these notifications in the event the primary contact is out of office. It is suggested you have at least one additional contact who can receive these notifications.