FISCAL ADMINISTRATORS MEETING AGENDA
WEDNESDAY, NOVEMBER 14, 2018, 10:00 AM
SOUTH MEETING ROOM, NEWCOMB HALL

General Comments – John McHugh

UFirst – Julie Bird

- https://fro.vpfinance.virginia.edu/system/files/Ufirst11.14.18_F.pptx

- The HR team is preparing for Workday go-live on January 7, 2019. To support the requirements of cutover from Oracle to Workday, which begins November 30, there will be changes to your Oracle responsibilities. **Beginning on November 19 the above responsibilities in Oracle will end. You will maintain any Viewer responsibilities that you currently hold. If you do not currently hold a Viewer responsibility, you will be granted HRMS Viewer.**

- Note that Labor Distribution is not changing – it will continue to be completed in Oracle – and LD responsibilities in Oracle Finance will not change.

- All HR transactions that need to be completed in Oracle can be accomplished by contacting the HR Solution Center, 434-243-3344 or AskHR@virginia.edu. If you have questions or need support, your HR Business Partner can also assist you.

- Jobs@ will not turn off until May probably, will be used on case-by-case bases as far as moving to Workday.

- Applications will not migrate over, will still be accessible in Jobs@, employees should download them. Temporary workers will need to reapply in Workday, but not others, such as Faculty and UStaff.

Office of Sponsored Programs – Alice Reuther/Kelly Mays

- Process change – External Entities under Federal Grants

https://fro.vpfinance.virginia.edu/system/files/OSP_Projects_to_POs_1118.pptx

Finance Outreach & Compliance

Danielle Hancock

- Closing a Non-Sponsored Project

https://fro.vpfinance.virginia.edu/system/files/NovCloseProjects.pdf

Patty Marbury

- From December 15, 2018 through January 7, 2019, required online training for access to the Integrated System will not be available. The following are important dates to note as we

transition from Oracle Learning Management to Workday for access to online training and to enroll in instructor-led classes:

- Oracle Learning Management (Employee Self-Service > Learning) will be unavailable beginning Saturday, December 15, 2018. This means you will not be able to complete or have access to online training, and you will not be able to enroll in courses.

- The new learning management system in Workday will be available beginning Monday, January 7, 2019. All courses *completed* within the last 7 years will be listed in your *Learning* application; incomplete courses will not be listed.

- If you have an open ESHARP request, or need to complete any other online training, please complete it by December 15, 2018.

- If you need to enroll in Finance Fundamentals scheduled for January 8 or January 22, please do so by December 15, 2018. If you miss this date, please email FOC-training@virginia.edu with the name of the enrollee. No other instructor-led classes are open for enrollment at this time, but will be in Workday after January 7, 2019.

Please plan accordingly – training for access to the Integrated System will not be available. Please contact FOC-training@virginia.edu if you have questions.

Procurement & Supplier Diversity Services – Andrew Clark

- Registration Portal Update

  Email showing where you can find the PO distribution information (manual delivery, delivered by SciQuest Fax, delivered by SciQuest email, etc..)

  https://fro.vpfinance.virginia.edu/system/files/PO_Delivery.pdf

The next meeting is scheduled for Wednesday, December 12, 2018 at 10:00am in the South Meeting Room, Newcomb Hall.