Office of the University Comptroller

University of Virginia

FISCAL ADMINISTRATORS MEETING AGENDA

WEDNESDAY, JUNE 7, 2017, 10:00 AM

SOUTH MEETING ROOM, NEWCOMB HALL

General Comments – Randy Ellis

• Year End System Downtime – Responsibilities that do NOT remain active during YE close will be disabled at 5:00 p.m. on Thursday, June 29th and re-enabled on Saturday, July 1st by 7:00 a.m.

• Jerry Burke has been hired into the Assistant Vice President for Financial Operations (former Comptroller) position. Started on June 12, 2017. Hope to introduce at next meeting.

Managerial Report Project – Danielle Hancock

• Tips & Tricks for UBI – GL Recon Update/Tips and Tricks for GL Cash Balance Summary Module.

UBI Tips and Tricks - GL Cash Balance

As we move toward the Discoverer Sunset date, we know the GL Recon procedure needs to change. We are working to get the updated procedure completed. Stay tuned for more information at the next FA meeting. You can find the Tips and Tricks for pulling the GL Cash Balance report used in the GL Recon. All training events will be posted on Finance Outreach & Compliance's website, foc.virginia.edu, as soon as they are open for enrollment. If you have any questions, please contact Danielle Hancock, <u>dlh5bd@virginia.edu</u>.

Procurement and Supplier Diversity Services – John McHugh

The APA will be here in the next couple of weeks beginning their work, you may start to receiving questions from them soon.

The next meeting is scheduled for Wednesday, July 19, 2017 at 10:00am in the South Meeting Room, Newcomb Hall.

E-mail comments to: <u>Comptroller@Virginia.edu</u> Last Modified: Friday, 30-Jun-2017 15:25:05 EDT © Copyright 2005 by the Rector and Visitors of the University of Virginia