

# FISCAL ADMINISTRATORS FOLLOW-UPS

Areas to Monitor / Q&A: September 2024

## Summary

<b>Solix Update</b>	<p><b>Question:</b> For those of us who still go to Oracle for information, will we be able to get to Solix?</p> <p>Answer: You'll need to go through AskFinance.</p> <hr/> <p><b>Question:</b> Will there be any changes to historical UBI reports?</p> <p>Answer: No, there'll be no changes to UBI access.</p> <hr/> <p><b>Question:</b> Will we need to go to AskFinance for HR data?</p> <p>Answer: If it's grants and projects reach out to OSP, if it's HR data specifically reach out to HR.</p> <hr/> <p><b>Question:</b> For sponsor audit requests of grants, who do we request for backup documentation?</p> <p>Answer: OSP.</p> <hr/> <p><b>Question:</b> Once they move the Oracle data into Solix, who gets access to Solix?</p> <p>Answer: The data stewards are reviewing who should have access. For now, central users have access, however, the data stewards are evaluating how data is being used and what data is being used to determine who should be using the data.</p>
<b>Purchase Justification Updates</b>	<p><b>Question:</b> For the hotel over \$600 part of the purchase justification requirement, does that include taxes and fees or is it just the room charge?</p> <p>Answer: It is just the room charge. Taxes and fees are separate.</p> <hr/> <p><b>Question:</b> If we renew a passport for employee work travel should that be taxable?</p> <p>Answer: Yes, because passports can be used for personal travel as well, they are considered taxable.</p> <hr/> <p><b>Question:</b> Are supervisors copied on emails to cardholders who have expenses over 30 days?</p> <p>Answer: Yes, they are and supervisors are copied on it each week.</p>
<b>OCR Update: Nimbello</b>	<p><b>Question:</b> What if we have vendors who have sent invoices a month or so back and still aren't in the system?</p> <p>Answer: Please submit an AskFinance case if you have not already.</p> <hr/> <p><b>Additional Commentary:</b> As the Nimbello implementation is still ongoing, expect some delays on invoices as the Accounts Payable team works on transferring backlogged cases. Once those have been dealt with, the processing times should speed up.</p>
<b>Adaptive</b>	<p><b>Question:</b> Do the Adaptive approvals route through the Senior Finance Manager?</p> <p>Answer: The approvals go through the MBU approver and training.</p>
<b>Q &amp; A</b>	<p><b>Question:</b> Where is the AskFinance portal?</p> <p>Answer: If you'd like access and don't have it right now, please email <a href="mailto:askfinance@virginia.edu">askfinance@virginia.edu</a> to request access.</p> <hr/> <p><b>Question:</b> There have been some cases of people having their T&amp;E cards hacked. They don't know about it until they get the notice that they have 30 day old transactions to process. Is there some sort of solution for this?</p> <p>Answer: You should get an alert the moment the transaction hits their account. Admins should reach out to Bank of America to remove this transaction. You could also have your card suspended temporarily to prevent the card from being active for a certain amount of time. Here's a helpful <a href="#">link</a>.</p>

## Quick Links

<b>UVAFinance Website</b>	<a href="https://uvafinance.virginia.edu">https://uvafinance.virginia.edu</a>
<b>UVAFinance Blog</b>	<a href="https://uvafinance.blogspot.com">https://uvafinance.blogspot.com</a>

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