“Top of Mind” Items

- Training & Support: 9%
- Deadlines & Blackout Dates: 7%
- Cutover: 7%
- Prominent Themes: 84%

Session Data

- 188 Participants
- 123 Poll Responses
- 3 Prominent Themes

Prominent Themes

- Training & Support
  Curiosity around content, structure, and schedule of training, including the courses that will be offered and the training format (instructor-led vs. web-based).
- Deadlines & Blackout Dates
  Desire to understand when important changes will occur and the days/weeks during which employees should refrain from taking PTO.
- Cutover
  Anticipating details relating to go live and project deployment, including clear timelines and specific cutover activities.
Areas for Increased Communication

- Security Roles: 21%
- Training & Support: 16%
- UER/FST Fridays: 57%
- Deadlines & Blackout Dates: 6%

Prominent Themes

Security Roles
Desire for conversations about the security roles each employee of the University will hold and the transactions they will be able to execute in Workday.

Training & Support
Clearer communication relating to content, structure, and schedule of courses. Better understanding of post-go live support (Finance Solution Center).

UER/FST Fridays
Interest regarding opportunities to engage with Workday before formal training begins in May.

Deadlines & Blackout Dates
Greater understanding of when important changes will occur and the days/weeks during which employees should refrain from taking PTO.
Fiscal Administrators Pulse Activity | Helpful Actions Taken by FST Team

**Session Data**
- 188 Participants
- 43 Poll Responses
- 3 Prominent Themes

**Helpful Actions Taken by FST Team**

- **UER Sessions**: 51%
- **FST Fridays**: 9%
- **Office Hours**: 40%

**Prominent Themes**

- **UER Sessions**: Excited to have the opportunity to practice hands-on activities in the training tenant, executing various Workday transactions.
- **FST Fridays**: Enjoyed a sneak peek into the system and the chance to learn about the transactions that certain security roles with a high volume of role assignments (i.e., Employee as Self, Procurement Shopper) can execute.
- **Office Hours**: Grateful for the time and space to ask questions and have open dialogue with FST team leaders.
Currently in the Works

- **FST Fridays** – Demo-driven sessions that include role-based day-in-the-life previews and high-level discussion of change impacts (every Friday in April). [See schedule.]

- **Training** – Instructor-led virtual classes and web-based trainings specific to security role will be offered beginning in May. A training schedule will be published in mid-April. Support will also be provided by the Finance Solution Center. [Read more about training. Read more about the Finance Solution Center.]

- **Security Roles** – Security role summaries have been posted to help managers facilitate conversations about Workday security roles with employees. [Access Security Roles: Day in the Life Summaries.]