## Fiscal Administrators | 02/01/23 Agenda

<table>
<thead>
<tr>
<th>Topic</th>
<th>Today’s Agenda Item / Objective</th>
<th>Target Time</th>
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| **Welcome** | • Welcome/Agenda Overview (Angela Knobloch)  
• Finance Community Engagement Strategy (Angela Knobloch) | 10 min |
| **Updates & Reminders** | • T&E Card Training (Raegan Harouff Gaye)  
• Time with a Trainer (Patty Marbury)  
• Budget Updates (Katie Walker) | 15 min |
| **Request-Based Access for Finance Systems** | • Making the request process smoother (Nicole Ferretti) | 10 min |
| **Reporting & Analytics** | • Fund Balance Reporting (Mark Anderson & Michelle Gregory) | 10 min |
| **Function Code Review** | • Reviewing the Worktag & Using the Resources (Danielle Hancock) | 10 min |
| **Wrap-Up** | • Preview of Next Meeting (Angela Knobloch) | 5 min |
Finance Engagement Group Opportunities 2023

**Regularly scheduled cadence**

- **Fiscal Administrators**
  - Meets monthly
  - **Operational focus**
  - Purpose: to discuss issues brought up in All Pods, implications to Schools and Units, and possible strategies to address these issues

- **Finance Advisory Committee**
  - Meets quarterly
  - **High level updates & consensus building**
  - One member from each school/unit participates
  - Purpose: to answer questions and understand School/Unit needs

**Scheduled as needed with targeted focus with representative stakeholders**

- **Finance Listening Tours**
  - Meets occasionally with individual schools/units at internal finance related meetings
  - **Open topic** discussions with representatives from UVAFinance Change Enablement/Continuous Improvement
  - Purpose: to listen and learn what issues are top of mind for stakeholders in specific Schools and Units

- **Continuous Improvement (CI) Focus Groups**
  - Meets ad hoc for a finite timeframe
  - **Business Process focus** (Cross-Functional Finance Collaboration)
  - Purpose: to achieve a deep dive understanding of an issue, identify opportunities for improvement and brainstorm solutions with a representative sub-set of stakeholders
  - Identify/Share Best Practices across Grounds