

Topic	Questions	Answers
Open Enrollment 2025	<ul style="list-style-type: none"> ● Is the additional \$1000 considered a taxable income? ● You pay 20% up to the total of \$5500? ● Is the copay new? I have had to pay the higher amount at my UVA specialist. ● Is there a list of prescriptions that bypass the deductible in the savings plan? I know in the past you had to pay the full... ● Can we have FSA and HSA at the same time? ● If you are off grounds (on the Eastern Shore) will we continue to get the UVA \$25 o/v \$40 co-pay? ● Does the out of pocket also include any payments to vision or dental issues? 	<ul style="list-style-type: none"> ● No, the \$1000 HSA contribution from employer is not taxable income. ● ● ● ● No, you cannot have the HSA and the full FSA healthcare at the same time. ● ●
Workday Alerts	<ul style="list-style-type: none"> ● Where can I find my cost center's grant hierarchy? 	<ul style="list-style-type: none"> ● You can type the Cost Center number in the search bar in Workday and the related Grant Hierarchy will also come up. Alternatively, you can use the report "FDM Reference - Grants associated with Awards."
Travel and Expense - Expense Reports & Emailing Receipts into Workday Expense	<ul style="list-style-type: none"> ● In the past we have been asked to use pdf format almost exclusively. Can you 	<ul style="list-style-type: none"> ● The acceptable formats are listed in the QRG. There are several, including

	<p>talk more about acceptable formats?</p> <ul style="list-style-type: none"> • Do we have to do the T&E expense reports first, or the receipts first? • Where is the Workday contact information so we can add emails to our WD profile? 	<p>JPEG, JPG, PDF, and PNG.</p> <ul style="list-style-type: none"> • • Click your photo in WD, then click View Profile, and select Contact in the list. Then click Edit > Change My Home Contact Information to update personal email addresses.
<p>Travel and Expense - Card Misuse Monitoring</p>	<ul style="list-style-type: none"> • Does paying an ATG vendor on your T&E count as misuse? • Why are the vendors not getting a response telling them that the invoice has been received? I have had some that send it in a second or third time because they don't think it has been accepted. 	<ul style="list-style-type: none"> • •
<p>Procurement Operations - Nimbello Update</p>	<ul style="list-style-type: none"> • We sent in an AskFinance case, but Nimbello is overriding the PO description when it posts in the financials, which removes our ability to look in reports for certain descriptions. 	<ul style="list-style-type: none"> • Nimbello is working on improving this for us, but they have a character limit in their description field now (100 characters). •
<p>Procurement Operations - PO Orders</p>	<ul style="list-style-type: none"> • PO Line descriptions are being replaced by invoice descriptions on some but not others. What is the expectation? • No quick view available on the attachment. Can that be available in the future again? • Seeing a big increase in match exceptions 	<ul style="list-style-type: none"> • • •

	<p>which was expected, but most are due to wrong line matching. Are invoice correction forms the best way to correct?</p>	
<p>After Party Questions</p>	<ul style="list-style-type: none"> ● I heard that FSA limits went up to \$3000 instead of \$2500 for 2025, is that correct? ● Is there a way to review my expenses in 2024? ● How can I see if I am a remote worker? ● Is the OCR handling all invoices right now? ● If suppliers send an invoice that is not a PDF, will they get a rejection notification? ● Are vendors with a Net 15 being paid immediately if it takes 14+ days to enter in Workday? ● Can a supplier change their payment term? 	<ul style="list-style-type: none"> ● ● ● You can see if you're a remote worker by looking at your profile. The right hand side has "Location" and it should say Remote - (State that you are in) ● ● ● ●